

**BOARD OF PUBLIC WORKS AND SAFETY**  
**November 14, 2006**

Regular Session:

The Board of Public Works and Safety met in regular session on Tuesday, November 14, 2006 at 9:00 a.m. Members present were: Cindy Murray, Gary Henriott, Tom Shorter and Norm Childress.

Ed Chosnek, City Attorney, was also present.

President Murray called the meeting to order.

**MINUTES**

Mr. Shorter moved for approval of the minutes from the October 31, 2006 regular meeting. Mr. Henriott seconded. Passed.

**BID UNDER ADVISEMENT**

*Ross Road Lift Station Contract B*

President Murray stated the bid would remain under advisement for further review.

**NEW BUSINESS**

**Community Development**

*Recommendation for Award of a CDBG Agreement with Food Finders Food Bank, Inc.*

Dennis Carson, Director of Development, presented to the Board and recommended approval of a Recommendation for Award of a CDBG Agreement with Food Finders Food Bank, Inc. in the amount of \$3,800.00. Mr. Shorter moved for approval. Mr. Henriott seconded. Passed.

*Recommendation for Award of CDBG Agreement for the Tippecanoe County Health Clinic, Inc.*

Mr. Carson presented to the Board and recommended approval of a Recommendation for Award of CDBG Agreement Tippecanoe County Health Clinic, Inc. in the amount of \$12,358.00. Mr. Childress moved for approval. Mr. Shorter seconded. Passed.

*Renewal Uniform Conflict of Interest Disclosure Statement - Aimee Jacobsen, Community Development Director*

Mr. Carson presented for Board approval a Renewal Uniform Conflict of Interest Disclosure Statement for Aimee Jacobsen, Community Development Director. Mrs. Jacobsen's husband works for Hannum, Wagle & Cline Engineering which does work for City. Mr. Henriott moved for approval. Mr. Shorter seconded. Passed.

*Agreement for Professional Services - Hannum, Wagle & Cline Engineering - Triangle Park Site Work, Phase II*

Mr. Carson presented to the Board and recommended approval of an Agreement for Professional Services with Hannum, Wagle & Cline Engineering in the amount of \$1,800.00 for the Triangle Park Site Work, Phase II. Mr. Shorter moved for approval. Mr. Henriott seconded. Passed.

## **Engineering**

### *Addendum #2 – Cascada Business Park*

Jenny Bonner, Director of Public Works, presented to the Board and recommended approval of Addendum #2 for lots six (6) and twenty-four (24) in the Cascada Business Park. Mr. Shorter moved for approval. Mr. Henriott seconded. Passed.

### *Change Order #3 - McCarty Lane Lift Station, Forcemain and Gravity Sewer Project*

Mrs. Bonner presented to the Board and recommended approval of Change Order #3 in the deduction amount of \$200,723.60 for the McCarty Lane Lift Station, Forcemain and Gravity Sewer Project. Mr. Henriott moved for approval. Mr. Childress seconded. Passed.

### *Change Order Form #4 – (Final) McCarty Lane Lift Station, Forcemain and Gravity Sewer Project*

Mrs. Bonner presented to the Board and recommended approval of final Change Order #4 in the amount of \$19,865.74 for the McCarty Lane Lift Station, Forcemain and Gravity Sewer Project. Mr. Henriott moved for approval. Mr. Childress seconded. Passed.

### *Certificate of Completion, Final Waiver of Lien and Guarantee - McCarty Lane Lift Station, Forcemain and Gravity Sewer Project*

Mrs. Bonner presented to the Board and recommended approval of a Certificate of Completion, Final Waiver of Lien and Guarantee for the McCarty Lane Lift Station, Forcemain and Gravity Sewer Project. Mr. Shorter moved for approval. Mr. Henriott seconded. Passed.

### *Agreement with Cincinnati Insurance and City of Lafayette regarding Payment and Performance Bond – Cincinnati Insurance McCarty Lane Lift Station, Forcemain and Gravity Sewer Project*

Mrs. Bonner presented to the Board and recommended approval of an Agreement with Cincinnati Insurance and the City of Lafayette regarding the Payment and Performance Bond – Cincinnati Insurance for the McCarty Lane Lift Station, Forcemain and Gravity Sewer Project. Mrs. Bonner referred to Mr. Chosnek to speak on behalf of the proposal. Mr. Chosnek stated due to the financial situation of the contractor, Cincinnati Insurance finished the project, and this is an indemnification agreement whereas the insurance company has agreed to indemnify the City regarding any possible claims that may be outstanding. Mr. Childress moved for approval. Mr. Shorter seconded. Passed.

## **MISCELLANEOUS**

### *Banner Request – 2007 Penny Harvest*

President Murray presented, on behalf of Family Services, a request for permission to hang a banner across Main Street February 13, 2007 through February 27, 2007 to promote the 2007 Penny Harvest. Mr. Henriott moved for approval. Mr. Childress seconded. Passed.

### *Event Closure Request – YMCA 5K Sleigh Bell Run/Walk*

President Murray presented to the Board, on behalf of Kris Kochen, YMCA Race Coordinator, an Event Closure request to host the annual YMCA 5K Sleigh Bell Run/Walk on Saturday, December 2, 2006 at 9:00 a.m. Mr. Shorter moved for approval. Mr. Henriott seconded. Passed.

*Restricted Traffic – Installation of T-Mobile Cellular Equipment/R.H. Marlin, Inc.*

President Murray motioned to table the proposal until the next meeting pending the completion of the proper forms (Event Closure Form). The motion passed by unanimous voice vote.

**CLAIMS**

Mike Jones, Controller, presented for Board approval, Claims in the amount of \$2,776,433.75. Mr. Henriott moved for approval. Mr. Shorter seconded. Passed.

Mayor Roswarski read aloud the following proclamations:

**INTERNATIONAL EDUCATION WEEK**

On behalf of the citizens of Greater Lafayette, We, Tony Roswarski, Mayor of Lafayette, IN, and Jan Mills, Mayor of West Lafayette, IN hereby proclaim the week of November 13, 2006, as INTERNATIONAL EDUCATION WEEK.

WHEREAS, our community is home to an increasingly diverse population and economically linked through the presence of global firms engaged in significant trade, research and development,

WHEREAS, Education is a shared value among all nations and is the key to progress and development of a city, a nation and an individual life; and

WHEREAS, it is in our community's best interest to be known for its welcoming and inclusive policies and environment by educating all citizens for the global economy; and,

WHEREAS, international education promotes knowledge and understanding of elements of cultures including language, history, geography, religion, arts, and political and economic systems; and

WHEREAS, the Indiana Department of Education emphasizes the importance of education for the global economy through the study of languages, access to print, media, and online resources and opportunities for international exchange, and

WHEREAS, service learning provides participants with experiential opportunities to enhance the knowledge and skills of international education while meeting the needs of a global society, and

WHEREAS, our community benefits from the contributions of international students and faculty hosted by our schools, colleges, universities, and host families, and,

WHEREAS, respect for each individual greatly enhances students' abilities to function successfully in our diverse, economically interdependent communities; and

WHEREAS, International Education Week was established as a joint initiative of the U.S. Department of State and the U.S. Department of Education as a way to promote international understanding in schools and institutions, in the United States and abroad; and

WHEREAS, International Education Week provides an opportunity to promote and celebrate the benefits of international education and exchange worldwide, and to encourage policies and programs that educate Indiana citizens for the global environment; now

THEREFORE, We, Tony Roswarski, Mayor of Lafayette, IN, and Jan Mills, Mayor of West Lafayette, IN, representing the Greater Lafayette Community do hereby officially proclaim November 13–17, 2006 as INTERNATIONAL EDUCATION WEEK in the Greater Lafayette Community. We urge all our citizens in schools, colleges, universities, businesses and community groups to participate in activities celebrating and recognizing this week.

Be it further resolved that I, Tony Roswarski, encourage all citizens to recognize that many people do not have housing and need support from citizens, and private/public non-profit service entities.

### **National Hunger and Homelessness Awareness Week 2006**

WHEREAS, the Homelessness Prevention and Intervention Network of Tippecanoe County have sponsored the National Hunger and Homelessness Awareness week; and

WHEREAS, the purpose of the proclamation is to educate the public about the many reasons people are hungry and homeless including the shortage of affordable housing in Tippecanoe County for very low income residents; and to encourage support for homeless assistance service providers as well as community service opportunities for students and school service organizations, and

WHEREAS, there are many organizations committed to sheltering, providing supportive services as well as meals and food supplies to the homeless including all of the members of the HPIN; and

WHEREAS, the theme of National Hunger and Homelessness Awareness Week 2006 is “Bringing America Home,” and

WHEREAS, the community recognizes that hunger and homelessness continues to be a serious problem for many individuals and families in Tippecanoe County. Now, Therefore, be it resolved that I, Tony Roswarski, Mayor of the City of Lafayette, do hereby proclaim, November 12-18, 2006, as National Hunger and Homelessness Awareness Week.

Be it further resolved that I, Tony Roswarski, encourage all citizens to recognize that many people do not have housing and need support from citizens, and private/public non-profit service entities.

IN WITNESS WHEREOF, I have hereunto set my hand and caused the seal of my office to be affixed this fourteenth day of November, in the year of our Lord Two Thousand Six.

### **Announcement**

Chief Don Roush, Lafayette Police Department announced that a meeting has been scheduled for public input regarding animal control issues in the City on Monday, November 20, 2006 at 7:00 p.m. in the Common Council Chambers. Chief Roush explained to the Board that the current ordinance is outdated and is currently working on that with legal counsel.

### **DEPARTMENT UPDATES**

Rick Morrissey, Purchasing Manager, gave the following department update:

- City Budget purchasing– As of today there will be no spending by department unless for day to day operations.
- Mr. Morrissey will be attending a Supplier Diversity Development Conference on November 15 - 16, 2006 at Purdue University. Mr. Morrissey will be on a panel discussion on November 16, 2006 in the morning discussing products and goods along with the relationship with doing business with business minorities and the City of Lafayette.

- Mr. Morrissey announced that on November 7, 2006, Mayor Tony Roswarski, Mayor Jan Mills and Commissioner John Knochel, proclaimed November 15 and November 16 as Diversity Days at Purdue University.
- Vehicle fleet:
  - 91% of the City vehicles are owned (343 vehicles)
  - 9% of the City vehicles are lease purchased (28 vehicles)
  - 2% of the City vehicles are straight leases (4 are in the Police Department and 1 is in the Parks Department)

Andy Milam, IT Manager, gave the following department update along with a handout to the Board:

- Since July 18, 2006 the department has directed most of its efforts toward the projects listed in the handout and on previous status reports.
- Server virtualization implementation has been successful.
- Upgraded the time and attendance software and have moved it to a virtual environment.
- Replaced a couple of the City's high speed circuits (DS3 and DS1) solution, with three DSI circuits which will result in monthly savings.
- Continue to perform preventative maintenance on vital equipment and systems.
- Coordinated last with the City's document imaging solution provider (BOLT) to implement document imaging at the Water Pollution Control Department and they are now live and in production and access all of the scanned documents in Public Works etc.
- The IT staff has completed 2231 help desk requests year to date

President Murray announced that the Lafayette Hearing Authority will meet today following the board meeting.

There being no further business to come before the Board, President Murray stated the meeting was adjourned.

The time being 9:27 a.m.

BOARD OF PUBLIC WORKS AND SAFETY  
Cindy Murray s/s  
President

ATTEST: Deb Puetz s/s  
Deb Puetz, 1<sup>st</sup> Deputy Clerk

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Minutes written by Deb Puetz, 1<sup>st</sup> Deputy Clerk

The Engineering Office issued the following Building Permits for the week ending November 3, 2006:

12984	Roland L Brand	1013 Sarasota Dr	Raise height of electric service	\$300.00
12985	AJ Armstrong Inc	140 Creasy Ln S	Signs for Old National Bank	\$4,800.00
12986	Dennis Nance	1210 Norma Jean Dr	Portable shed 12'x32' and install electric	\$6,000.00
12987	Lucas Woodward	1209 Wabash Ave	Remove room and add new room	\$2,000.00
12988	Jan's Boutique	3480 Kossuth St	Event sign 10/30-11/19	\$25.00
12989	DBA Realty LLC	611 Main St	New prep room wall, plumbing & electric	\$3,500.00
12990	Pete & Nadene Frale	3936 Regal Valley Dr	Add a 3rd Car garage & back porch	\$27,000.00
12991	Mike Wilson	976 Mezzanine Dr	Interior office buildout	\$130,000.00
12992	Crestview United Brothern Chruch	1400 Ortman Ln	Event sign 10/20-11/04	\$25.00
12993	Jerry Price	1305 Davis Dr	Service change & rewire	\$2,000.00
12994	Raymond Meyers	10 Prairie Ct	Service change	\$800.00
12995	Matt Summers	1717 Stonegate Cir	Room addition	\$10,000.00
12996	Tate & Lyle	2245 Sagamore Pkwy N	6 new tanks and enclosure	\$500,000.00
12997	Lafayette Pavillions Partners LLC	200 Creasy Ln S	Install 200 amp temp service at Tap Box	\$3,000.00
12998	Linda Vale	3521 SR 26 E	Event sign for LA Fireworks 11/1-11/21	\$25.00
12999	Steve Jacobs	2308 Teal Rd	Interior remodel	\$35,000.00
13000	Boom City LLC	3400 Teal Rd	Interior demolition, carpet, coolers, sinks	\$50,000.00
13001	Chase Bank	201 Main St	Interior remodel 4th floor	\$91,000.00

13002	Paul Cavanaugh	100 Creasy Ln S	Tenant finish for Verizon	\$1,500.00
13003	Unity Healthcare	1345 Unity Pl	Phase 2 expansion for Laf Breast Center	\$350,000.00
13004	Kimberly Betty	1305 Davis Dr	Interior remodel, siding	\$10,000.00
13005	Jack & pat Nape	2310 Manitoba Dr	Electric service change	\$800.00

The Engineering Office issued the following Building Permits for the week ending November 9, 2006:

13006	Lone Star Steak House	405 Sagamore Pkwy S	Event Sign Nov 3-24, 2006	\$25.00
13007	Dan Richardson	822 S 31st St	Build new garage 24'x33' and demo	\$15,000.00
13008	Steve Gates	2012 MeHarry St	Change meter base	\$75.00
13009	Avery Fultz	922 Queen St	Repair riser	\$150.00
13010	Kerry Brown	2018 N 15th St	Demolish house	\$0.00
13011	T K Constructors	230 Meijer Dr	Event Sign Nov 7-28, 2006 - on	\$25.00
13012	Patrick Johnson	105 Creasy Ln N	Interior Demo D&R Market	\$5,000.00
13013	Sycamore Professional Village LLC	2504 E 350 S	Office Buildout for BBCS Payroll Serv.	\$50,000.00
13014	Patrick Johnson	105 Creasy Ln N	Remodel D&R Market	\$40,000.00
13015	George & Alice Heathcote	2351 N 24th St	Upgrade 60 amp to 100 amp	\$625.00

### ***Ordinance Violations Bureau***

From the Office of the Engineer: 1st Letter Summary (21 issued) 2<sup>nd</sup> Letter Summary (22 issued) and Ticket Summary (14 issued) from the Ordinance Violations Bureau for the month of October 2006.